

ASHBURNHAM ENERGY COMMITTEE
TUESDAY MAY 24, 2016 – 1:00 p.m.
MINUTES

Present: Mark Carlisle, Chairman, Ed Vitone, Member, Douglas Briggs, Town Administrator. Kyle Johnson, Member was not in attendance.

Mark Carlisle opened the meeting at 1:00 p.m. Ed Vitone stated that he would like to add the following topics to the agenda: 1) approval of blower; 2) weather stripping and ducting, and to add “entry lights” to line 5. Mark Carlisle also wanted to add a short discussion on Ground Source Heat Pumps. **Ed Vitone motioned to approve the agenda as amended and was seconded by Mark Carlisle. Motion carried.**

1) Award Bid for Boiler

Ed Vitone stated that the quotes from RTC and Roy Bros. were for the same equipment. RTC’s quote was \$24,272 and Roy Bros. quote was \$16,425. Ed Vitone stated that Roy Bros. was the best value. **Ed Vitone motioned to award the bid for the boiler to Roy Bros. at their quote of \$16,425 and to authorize approximately \$1,000 more to replace zone valves. Mark Carlisle seconded and the motion carried.**

2) Award Bid for Split System

Ed Vitone stated that Royal Steam quoted \$6,100 and A&R quoted \$7,200. After reviewing Mr. Vitone’s cost analysis, it was noted that Royal Steam was the better solution. **Ed Vitone motioned to approve Royal Steam’s bid of \$6,100 for the split system and Mark Carlisle seconded. Motion carried.**

3) Award Bid to Foam Behind the Bathrooms

Ed Vitone stated that the area behind the bathrooms was not insulated. They want to spray foam along the back wall and remove what’s not compliant to code. He added that they could start tomorrow and that their time and material contract is set to not exceed the \$6,000 quote. **Ed Vitone motioned to accept Foam Run’s proposal not to exceed \$6,000 and Mark Carlisle seconded. Motion carried.**

4) Award Bid for Wiring Bathrooms Blower Exhaust and Weatherization

Ed Vitone noted that this was never maintained. He stated that they received a quote of \$480 from Di-Rock Electric to wire another occupancy sensor. **Ed Vitone made the motion to approve the bid of \$480 from Di-Rock and was seconded by Mark Carlisle. Motion carried.**

Ed Vitone stated that he purchased the blower from PDI at a cost of \$493.51 which includes shipping. **Mark Carlisle motioned to approve to pay this invoice of \$493.51 and Ed Vitone seconded. Motion carried.**

Mr. Vitone stated that the blower is a different shape so they will have A&R Mechanical install it and modify the duct work at a cost not to exceed \$400. ***Ed Vitone motioned to authorize payment not to exceed \$400 to A&R Mechanical and Mark Carlisle seconded. Motion carried.***

Ed Vitone stated that they received a quote from JH Renovation for weather stripping the outside doors at the Library, not to exceed \$3,000. ***Ed Vitone motioned to have JH Renovation do the weather stripping at a cost not to exceed \$3,000 and was seconded by Mark Carlisle. Motion carried.***

5) Review bids for Town Hall Pole Lights and Entry Lights

Mark Carlisle stated that they had a quote of \$645 from Di-Rock Electric and a quote to replace the pole heads of \$8,000. There was some discussion on how this expense might be rolled in with the Town Hall lighting upgrade project. Ed Vitone stated that Doug Briggs could work to get the approval of the DOER through Kelly Brown. He stated that the Committee approves this subject to approval from the DOER. ***Ed Vitone made the motion to authorize Di-Rock to go forward with their quote of \$645 for the entry lights at Town Hall and Mark Carlisle seconded. Motion carried. Ed Vitone made a second motion to authorize \$7,080 for the installation of pole lights subject to approval of the DOER. Mark Carlisle seconded. Motion carried.***

At this time the Committee reviewed Ed Vitone's Grant Funds & Expenditures report which showed a balance of \$3,822 after all is done. Ed Vitone then noted that this may change. He also stated that he would notify all bidders of the Committee's decisions.

Mark Carlisle stated that Ground Source Heat Pump grants were worth exploring. He stated that he is planning on going to see an example of this type of system in Fitchburg and he will also check on installers and then report back to the Committee.

6) Approve Past Minutes

Ed Vitone motioned to approve the minutes of the April 25, 2016 minutes and the May 11, 2016 minutes and Mark Carlisle seconded. Motion carried.

7) Adjourn

At 1:50 p.m. Ed Vitone made the motion to adjourn the meeting and was seconded by Mark Carlisle. Motion carried.

Respectfully submitted
Sylvia Turcotte
Executive Assistant